

MINUTES OF A REGULAR MEETING OF THE  
COUNCIL OF WAITE HILL, OHIO

November 8, 2021

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met at the Waite Hill Village Hall at 8:00 a.m. on Monday, November 8, 2021, with Mayor Robert A. Ranallo presiding. The following members of Council were present:

Marcia Merritt	Courtenay Taplin
Abby Hiltzley	Richard Steudel
Karl Scheucher	Ryan Cox

Also present were Clerk-Treasurer Robbi Laps, Law Director Stephen L. Byron, Police Chief Carl Dondorfer, Service Director Bob Haynik, and Planning and Zoning Commission/Architectural Board of Review member, and councilman elect, Brian Doty.

The minutes of the Regular Meeting of Council held October 11, 2021 were previously distributed to Council. Mr. Steudel moved to approve the minutes as presented, which motion was seconded by Ms. Hiltzley.

Roll Call:      Yeas:    Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
                     Nays:    None

Motion carried  
Minutes approved

**Resolution No. 2021-18** - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Scheucher moved that said Resolution be adopted as read, which motion was seconded by Mr. Steudel.

Roll Call:      Yeas:    Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
                     Nays:    None

Motion carried  
Resolution No. 2021-18 adopted

**Ordinance No. 2021-11** - "An Ordinance to approve current replacement pages to the Waite Hill Codified Ordinances and declaring an emergency" was read for the first time. Mr. Steudel moved to suspend the rule requiring that an ordinance be read on three different days, which motion was seconded by Mr. Taplin.

Roll Call:      Yeas:    Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
                     Nays:    None

Motion carried  
Rule suspended

After discussion, Mr. Cox moved to adopt Ordinance No. 2021-11, which motion was seconded by Mr. Steudel.

Roll Call:      Yeas:    Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox

Nays: None

Motion carried  
Ordinance No. 2021-11 adopted

**Ordinance No. 2021-12** - “An Ordinance amending the annual appropriation Ordinance of the Village of Waite Hill to change certain appropriations for the fiscal year ending December 31, 2021, repealing certain ordinances and declaring an emergency” was read for the first time. Mr. Steudel moved to suspend the rule requiring that an ordinance be read on three different days, which motion was seconded by Mr. Taplin.

Roll Call: Yeas: Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
Nays: None

Motion carried  
Rule suspended

After discussion, Mr. Cox moved to adopt Ordinance No. 2021-12, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
Nays: None

Motion carried  
Ordinance No. 2021-12 adopted

Ms. Merritt, reporting on behalf of the Communication and Community Outreach Committee, announced that the Halloween party was a big success and that the Village Voice Newsletter will be produced after the holidays.

Mr. Scheucher reported on behalf of the Finance Committee that the Committee had met and approved the previous month’s meeting minutes. The Village’s revenues are down \$195,000.00 from last year (it should be noted that last year’s surplus was due to the Corona Virus Relief Fund).

Ms. Hiltzley reported on behalf of the Planning and Zoning Commission and Architectural Board of Review, that the meeting only lasted for eight (8) minutes during which time they approved two (2) generators. The Commission has reviewed and revised New Resident Information Packets and these will be distributed, and finally that Brian Doty will remain on the Planning and Zoning Commission through the end of 2021, then Mayor Ranallo will be announcing a new appointment in January.

Chief Dondorfer reported on behalf of the Safety Committee. The police report detailed a noted increase in speed on Metcalf Road. A Metcalf Road resident had been harassed via text messages. There was a neighbor dispute on Waite Hill Road. The Village’s police department had rendered mutual aid for an accident in Willoughby Hills and in Kirtland for a suicide. Because of a technology breach of the MARCS communication system there will be an expenditure in 2025 for a security patch. The Village needs to reconstitute the Records Commission to permit the disposal of outdated records. The Village’s tree cutting program is underway and residents are required to remove trees that are a threat to the motoring public. Most residents are voluntarily complying, and

the Village has contingencies in place in case there are refusals to remove trees that pose a threat to the public. Ohio Peace Officer Training Academy is requiring twenty-four (24) hours of continuing education for all members of the police department, but only half the costs will be incurred by the Village, the other half will be paid by the State. Chief Dondorfer went to “new chief training” class. The Village will be using a traffic counter at Eagle and Hobart to get a current traffic count, which may aid in obtaining grant funds. The City of Kirtland will be hiring a new Chief of Police.

Ms. Merritt reported on behalf of the Service Committee. A recycling program for Waite Hill was discussed. Ms. Merritt communicated that there may be a few viable options. Once the Service Department weighs in, Council’s decision will be communicated to the Village. Mr. Haynik echoed the success of the Halloween party. The trucking company on the Markell Bridge failed to perform, causing a delay in the completing of the project. It is hoped that the project will be completed by Thanksgiving. Smith Road is being closed for tree removal. The Hobart Road project will be going out to bid next year.

It was noted that the Gale-Kennedy property project will be moving forward. Regarding the Fire Contract, Mayor Ranallo has met with Willoughby Hills Mayor Gardner. The current contract is \$56,000.00. If there are more than 40 runs in a year, the City is entitled to additional revenues, but there has never been an invoice for such runs. There was discussion of the opening offer for negotiation purposes and Council’s comfort level regarding costs.

After discussion, Mr. Taplin moved to adjourn to Executive Session to discuss the appointment and compensation of employees and Village officials. Mr. Scheucher seconded the motion.

Roll Call: Yeas: Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
Nays: None

Motion carried  
Meeting adjourned to executive session  
at 8:58 a.m.

Mayor Ranallo reconvened the meeting at 9:17 a.m.

There being no other matters before the Council, Ms. Merritt moved to adjourn the meeting, which motion was seconded by Mr. Taplin.

Roll Call: Yeas: Hiltzley, Scheucher, Steudel, Taplin, Merritt, Cox  
Nays: None

Motion carried  
Meeting adjourned at 9:17 a.m.

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Robert A. Ranallo, Mayor

APPROVED: \_\_\_\_\_, 2021

November 8, 2021

Minutes

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ATTEST: \_\_\_\_\_  
Robbi Laps, Clerk-Treasurer